



# INTERVENTIONAL RADIOLOGY SOCIETY OF AUSTRALASIA INC

ABN 99 043 289 493

## Position Description: Vice President

### 1. Overview

The Interventional Radiology Society of Australasia (IRSA) is a clinician-led member organisation established to pursue the charitable purposes of advancing health through the speciality of interventional radiology, and principally, to promote the prevention and treatment of diseases in humans through interventional radiology.

IRSA is governed by the Committee of Management of the Association ('the Committee'). The Committee includes the IRSA office-bearers, who are referred to collectively as 'the Executive'. The Committee and its Executive have responsibility for, and oversight of, the core objectives of IRSA.

This role is responsible for the ongoing development, facilitation, promotion, and review of IRSA business across Australia and New Zealand.

### 2. Roles and Responsibilities

The Vice President will work directly with the President to complete any important tasks that the President has less time to execute.

The Vice President will assume the duties of the President should the President become temporarily incapacitated, unavailable or otherwise unable to exercise his or her duties.

The Vice President provides management and guidance to the Committee on achieving the objectives and responsibilities of the Committee including:

- 2.1. Defining and identifying and actioning the mission, purpose and strategic priorities of IRSA;
- 2.2. Advancing the profession of interventional radiology through the development of stakeholder relationships;
- 2.3. Enhancing stakeholder understanding of interventional radiology;
- 2.4. Providing expert assistance to the relevant governance bodies regarding the ongoing development of interventional radiology.
- 2.5. Supporting and expanding the existing network of IRSA members;
- 2.6. Facilitating the further networking of IRSA members with an interest in the subspecialties of interventional radiology, e.g. interventional neuroradiology;



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The Vice President may be required to publicly represent IRSA and its interests and may be required to:

- 2.7. Attend meetings, presentations, forums or other events as the IRSA representative,
- 2.8. Preside as chairperson at each annual general meeting or Scientific Meeting of IRSA, in the absence of the President.
- 2.9. Preside as chairperson at each meeting of the Committee, in the absence of the President.
- 2.10. Sign communications and legal documentation resulting from IRSA business.

## 3. Application Process

- 3.1 IRSA will publish a call for nominations for the role no later than 28 days prior to the meeting at which the election will take place.
- 3.2 Interested applicants who meet the selection criteria should submit a nomination form and supporting documents to the Secretary no less than seven days before the meeting at which the election is to take place.
- 3.3 Nominations must be endorsed by two IRSA Active members.
- 3.4 Appointment to the role will be determined by member voting at the AGM as per the rules outlined in the IRSA Constitution.
- 3.5 The term of the Vice President is two years. There is no limit on the maximum number of terms that may be served, consecutive or otherwise.

## 4. Selection Criteria

The Vice President must:

- 4.1 Be an Active member of IRSA.
- 4.2 Be in good standing with the Australian Health Practitioner Regulation Agency (AHPRA) with no outstanding conditions, undertakings, or reprimands.
- 4.3 Have successfully completed the European Board of Interventional Radiology (EBIR) examination.
- 4.4 Have been actively involved in IRSA or RANZCR governance, education, or member related work.



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- 4.5 Be available to undertake travel both interstate and internationally to represent IRSA.
- 4.6 Have a good understanding of health policy, national health issues and political issues directly related to the profession of radiology and interventional radiology.
- 4.7 Have experience speaking publicly in relation to health policy and professions, and/or representing a comparable body, organisation, association or society.